

PREPARED FOODS  
 R&D Applications Seminar • CHICAGO

**For Office Use Only:**  
 Date received \_\_\_\_\_  
 Booth assigned \_\_\_\_\_  
 Accepted by \_\_\_\_\_

October 20-22, 2008 • Eaglewood Resort • Itasca, Illinois • Tabletop Contract

Complete the tabletop contract, furnishing all information requested. Sign and return the original with payment to:  
 Marge Whalen, Seminar Manager, Prepared Foods, 1050 IL Route 83, Suite 200, Bensenville, IL 60106 or Fax (248) 786-1440

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Address (if different than company address) \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

The exhibitor information shown below will be listed in the onsite program.

Contact Person (onsite) \_\_\_\_\_ Title \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Web Site \_\_\_\_\_

Please list your products, ingredients or services you are planning to display.

**Space Rental Fee**

The fee includes carpet, a 6' skirted table, 2 chairs, a sign, and wastebasket. **Standard electricity**, additional furniture and AV equipment are optional and will be billed separately. Confirmations will be sent to the contact person listed above no later than September 1, 2008. *No refunds after September 8, 2008.*

**Early Bird (payment in full By 8-8-08)** \$ 600.00

**Standard Fee (payment effective 8-11-08)** \$ 700.00

**Note: Tabletop does not include Seminar Registration fee. Please also complete an Express Registration Form.**

Please complete this section.

**Method of payment**  Check Enclosed – Payable to Prepared Foods.

Please charge my Visa, MasterCard, American Express\* (circle one)

Name of Card Holder \_\_\_\_\_

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_

**Note: Tabletop does not include Seminar Registration fee. Please also complete an Express Registration Form.**

**Liability**  
 Exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of injury to persons or damage to exhibitor's displays, equipment, or other property brought upon the premises of the Hotel and agrees to indemnify, defend and hold harmless Prepared Foods, Eaglewood Resort, and its owners, servants, agents, and employees against all claims or expenses for such losses, including reasonable attorney's fees, arising out of use of the Hotel premises excluding any liability caused by the negligence of the Group or Eaglewood Resort, its owners, servants, agents, and employees.

**EXPO HOURS:**  
**Monday, October 20:**  
 Exhibitor Set-up: 6:00-7:15 am  
 Expo: 7:30- 8:30 am, 10:00-10:30 am, 12:00-1:00 pm and 3:55- 5:00 pm  
**Tuesday, October 21:**  
 Expo: 7:30-8:30 am, 10:00-10:30 am and 12:00-1:00 pm and 3:55-5:00 pm  
 Exhibitor Dismantle: 5:30 – 7:30 pm

Authorized Signature: \_\_\_\_\_ Name (please print) \_\_\_\_\_

\* Please note that your credit card statement will reflect a charge under BNP Media.